

POLICY/PROCEDURE NUMBER:

B - 7.1

DATE: June 13, 2022	SUBJECT: Terms of Reference
ISSUE: Executive Team	
REVIEWED: September 2024	PAGES: Page 1 of 1

1. Purpose:

With the responsibility to oversee the Society, the Executive Team aligns, enables and operationalizes the CHES strategic plan.

2. Meetings:

3. Responsibilities:

3.1. Lead strategic planning

3.2. Create a financial plan to support the Society

3.3. Establish metrics to ensure measurement of progress across the entire Society.

3.4. Support the Committees, which do the work of CHES, allowing the Committees to lead within their areas of responsibility.

3.5. Prepare tactical and operational plans towards the Strategic Plan for Board of Director approval.
 3.5.1. supports the tactical and operational plans developed by the Committee's.

3.6. Other responsibilities as outlined in the By-Laws Item 6.3.4

Approved by the CHES Board of Directors June 13, 2022

Revised September 2024