

## NEWS FLASH

### NATIONAL HEALTHCARE FACILITIES & ENGINEERING WEEK

*Recognize yourself, your department and your staff during Healthcare Facilities and Engineering Week. Make sure everybody knows the vital role played by CHES members in maintaining a safe, secure and functioning environment for your institution.*

**Online Materials will include:**

- Proclamation – why not place this in your institution's newsletter or even the local paper?
- Crossword Puzzle
- Poster Templates
- Tent card template
- Sample letters for CEO and event speakers

**Other Ways to Celebrate in your Facility:** (or your own ideas are invited)

- Hold an "Open House" and invite your institution's employees to tour the facilities.
- Serve them cake and local food treats.
- Hang a banner in your institution
- Recognize the staff members in your department though advertizing their successes
- Hold weekly or daily draws or contests with prizes for the winners (possibly some suppliers will assist)

**Contact:** CHES National Office  
4 Cataraqui Street, Suite 310  
Kingston ON K7K 1Z7  
Tel: 613-531-2661 / Fax: 866-303-0626  
info@ches.org  
www.ches.org

**CHES Members are encouraged to submit photos and/or articles for posting on the CHES website and possible publishing in the Journal to: info@ches.org**