

**Hans Burgers Award for Outstanding Contribution to  
Healthcare Engineering**

**NOMINATION FORM**

**Please check the Terms of Reference to review  
the guidelines, and criteria for this award (see overleaf)**

**DEADLINE FOR SUBMISSIONS: MARCH 31, 2015**

Name of Nominee: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Name of Person submitting form: \_\_\_\_\_

I am a member of CHES.

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Attach a separate document with the following information. Nominations MUST respond to all of the questions listed.

1. **Cover letter** – letter of nomination
2. **List specific achievements of the nominee that contribute to the profession of healthcare engineering in Canada.**
3. **List contributions of the nominee to CHES National and/or to Provincial Chapters**  
*Include committee work, Board positions, number of years of volunteer service, number of years as a member, previous honours, other data that will strengthen the nomination.*
4. **Describe how the nominee met the criteria listed in #4 of the Terms of Reference (see overleaf)**
5. **Enclosures:**  
*Include 1) a short biographical sketch of the nominee; 2) letters of support from other members citing specific contributions and personal knowledge of how the nominee helped them or a project.*

**Send completed form and attachments to:**

CHES National Office  
4 Cataraqui Street, Suite 310  
Kingston ON K7K 1Z7  
Fax: 613-531-0626  
[ches@eventsmgt.com](mailto:ches@eventsmgt.com)



## TERMS OF REFERENCE

### Hans Burgers Award for Outstanding Contribution to Healthcare Engineering

#### Purpose

1. The award shall be presented to a resident of Canada as a mark of recognition of outstanding achievement in the field of healthcare engineering.

#### Eligibility

2. To be eligible for the award the candidate must be a member of CHES. All members of CHES in good standing are eligible for the award.
3. The achievement of the candidate can be either a series of contributions or one outstanding contribution.
4. Criteria that define outstanding achievement include:
  - Leadership in a Chapter
  - Achievements in their place of work
  - A special project in the place of work that will show leadership for other members
  - Hours of dedicated volunteer time for CHES special events such as the Trade Show and Education Forum
  - Hours of dedicated volunteer time serving a number of positions on Chapter and/or National Boards
  - Displays eagerness and enthusiasm to improve and benefit the Chapter and/or National organization.
5. The award shall usually be presented annually, but if in the opinion of the Awards Committee no suitable candidate is available in any year, the Award shall not be made.