

POLICY/PROCEDURE NUMBER: **F – 3.1**

DATE: April 30, 2012	SUBJECT: <b>Guidelines for Collaboration with Industry Partners</b>
ISSUE: <b>Partnerships &amp; Advocacy Policies</b>	
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1. **Policy:**

1.1 For collaboration with industry partners to work with CHES to develop education programs and products, provide orientation and training, build enthusiasm and motivation, and create a forum in which CHES members and the vendor community can network and exchange ideas. A good partner furthers the mission of the Society and helps to advance health care engineering throughout the industry.

2. **Procedure:**

**2.1 The following must be considered when collaborating with industry partners.**

**2.1.1 Partnering with another association (all must apply)**

- 2.1.1.1 Will be a collaboration of like minded groups with similar focus and mission
- 2.1.1.2 Will be healthcare orientated with particular focus on any aspect of facilities management
- 2.1.1.3 Will provide members benefits through partnership in the form of education, resource sharing, expert advice, active forum.
- 2.1.1.4 Will enable members to work together on problems of common interest.
- 2.1.1.5 Will provide benefits to the Association in the form of advancing professionalism, stature, credibility
- 2.1.1.6 Will promote the purposes of and membership in CHES
- 2.1.1.7 Will be an affordable investment of member resources.

**2.1.2 Partnering with other organizations and businesses (all must apply)**

- 2.1.2.1 Will be healthcare orientated with particular focus on any aspect of facilities management.
- 2.1.2.2 Will provide members benefits through partnership in the form of education, resource sharing, expert advice, active forum.
- 2.1.2.3 Will be able to provide support for dissemination of CHES education opportunities
- 2.1.2.4 Will provide benefits to the Association in the form of advancing professionalism, stature, credibility
- 2.1.2.5 Will promote the purposes of and membership in CHES

**2.1.3 Beneficial but not necessary**

- 2.1.3.1 The partnership should provide tangible value and benefits to CHES

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**Procedure (Continued):**

**2.1.4 When not to partner**

- 2.1.4.1 Will not take place when conflicts of interest within the partnership provides the perception of impropriety
- 2.1.4.2 Will not take place when the partnership provides no reciprocal value to CHES Members
  
- 2.1.4.3 Will not take place when a partnership conflicts with an existing, valued partner
- 2.1.4.4 Will not take place when a partner seeks exclusive rights limiting the ability of the CHES Board of Directors to act to the benefit of CHES membership.

**2.1.5 Documentation required for partnerships**

- 2.1.5.1 All partnership requestors must submit a request to the committee for review.
- 2.1.5.2 All partnerships require executive approval prior to entering into an agreement
- 2.1.5.3 Each partnership will enter into a collaborative agreement with CHES
- 2.1.5.4 Each partnership requires review for liability and indemnification
- 2.1.5.5 Any collaborative agreement that requires contractual documentation can complete a general service agreement contract.

Approved by: \_\_\_\_\_  
 President

Date: \_\_\_\_\_

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