



CHES Manitoba Education Day April 24, 2018

Canad Inns Destination Centre Polo Park
Winnipeg, MB

Exhibitor Booth Staff Registration Form

Institution/Organization: _____

Exhibit Companies are entitled to register a maximum of **2 Company Representatives** to staff the booth in the Exhibit Hall at no additional charge. Please designate these company representatives as **Complimentary** (Exhibitor Complimentary registration includes all events in the Exhibit Hall, Lunch, and Education Sessions).

If you would like more Company Representatives **additional staff can be registered at \$75.00 per person** to cover the cost of additional meals in the Exhibit Hall. Please list additional staff as **Booth Staff** (Booth Staff registration includes all events in the Exhibit Hall and Education Session). Please order below if required.

Please complete the form below and submit by **April 3, 2018**

Please type or print clearly:

Complimentary Staff (Limited to 2):

Name: _____ Vegetarian Food Allergy (specify) _____

Email: _____

Name: _____ Vegetarian Food Allergy (specify) _____

Email: _____

Additional Staff:

Name: _____ Vegetarian Food Allergy (specify) _____

Email: _____

Name: _____ Vegetarian Food Allergy (specify) _____

Email: _____

Additional Staff Fees (if required): # staff _____ x \$ 75/person \$ _____

TOTAL AMOUNT: \$ _____

PAYMENT:

Please Send an Invoice:

Cheques should be payable to: **CHES MB Education Day**

Send to: CHES Manitoba Education Day
4 Cataragui Street, Suite 310
Kingston ON K7K 1Z7
Fax: 613-531-0626

Credit Card:

Visa MasterCard Amex

Card No. _____

Expiry Date: _____ VCode: _____

Signature: _____

Cancellation Policy: Cancellation of registration must be received in writing at the Conference Office by **March 15, 2018** for registration fees to be refunded. A processing fee of \$25 will be charged on all refunds. **No refunds after March 15, 2018**

IMPORTANT NOTICE FOR CREDIT CARD PAYMENTS

Credit card payments forwarded to the CHES Office via email or telephone will reflect "Events & Management Plus Inc." as the vendor on your statement