

CHES SASKATCHEWAN CHAPTER

Date: **April 6, 2015**

Issue: **Governance**

Subject: **Partnership and Advocacy Committee**

Reviewed:

Approval date:

Partnerships & Advocacy Committee

Purpose:

The purpose of the Chapter Partnership and Advocacy Subcommittee in conjunction with the National Partnership and Advocacy committee is to develop national policies and criteria for engaging partners to enhance our members' ability to perform their job. The subcommittee will seek to build relationships that advocate for our members in the areas of standards development and enhance their professional credibility within the healthcare environment and relevant authorities.

Meetings:

Meetings of this committee will be held by teleconference quarterly or at the discretion of the chair. The team will select a member of the team to record minutes of each meeting. Minutes shall clearly identify action items with person responsible for follow-up, any decisions made, any established timelines, & recommendations to the National Partnership and Advocacy committee and the Chapter Executive Committee. All minutes will be copied to Chapter Executive Committee.

Membership:

If certain expertise is required ad-hoc membership of people with that expertise is encouraged. The term of Chair of the Partnership and Advocacy committee shall be two years. No chair shall serve more than two consecutive terms.

- Chair - Chapter representative on the National P&A Committee
- Chapter Executive Committee Liaison (Chapter Treasurer)
- Sub-Committee Chair
- Ad-Hoc members

Responsibilities:

- To ensure that any strategic goals established by the National P&A Committee and the Chapter Executive Committee for this committee are carried out.
- Ensure that all appropriate geographic areas have input into the direction of the committee.
- Oversee the Chapter Healthcare Standards Sub-committee
- To review the appropriateness of Partner Associations
- To seek Partner Associations that will benefit our membership
- Speak out in support for changes in Codes and Standards as identified by CHES National board and/or Chapter Executive Committee
- Ensure that the Chapter's voice is heard, either through representation or communication.
- The chair will provide reports to the Chapter Executive Committee updating status of ongoing partnerships, projects and standards
- To maintain an update a work plan for the committee.
- Review the membership, work plan and terms of reference every 2 years.
- Any other duties as directed by the Chapter Executive Committee