

CHES SASKATCHEWAN CHAPTER

Date: **April 6, 2015**

Issue: **Governance**

Subject: **Healthcare Standards Subcommittee**

Reviewed:

Approval date:

Healthcare Standards Subcommittee

Purpose: The purpose of the Chapter Healthcare Standards (CHS) Subcommittee is to provide a voice for society members at key standard and code development bodies through the National Healthcare Standards Subcommittee. To ensure that the voice of the Chapter and its membership is heard throughout the standards development.

Meetings: Meetings of this committee will take place at least semi-annually. Meetings will be held by teleconference unless face-to-face meetings are approved by the Chapter Executive Committee in advance and deemed necessary. Minutes of each meeting shall be kept clearly identifying recommendations to the the National Healthcare Standards Subcommittee and the Chapter Executive Committee, items requiring further action and persons responsible for follow-up action.

Membership: The committee will be comprised of the following members:

- Chair as designated by the CHES Partnerships & Advocacy Committee
- Immediate Past CHES-National President (Partnerships & Advocacy Committee Chair)
- CHES Executive Director or designate
- Chair of the CHES Professional Development Committee
- Representative of Associate Members (when not represented by other committee members)
- Other parties identified as required by the committee
- Representative from Standards Development Organizations (CSA, NFPA, ASHRAE, NBC) will be called on as needed and invited to attend meetings as guests when appropriate.

Reporting Relationship: The Chapter P&A Subcommittee shall report to the National Partnership and Advocacy (P&A) Committee and the Chapter Executive Committee. The Chapter representative on the National P&A Committee will be the chair of the Chapter P&A Subcommittee. The Immediate Past Chair shall be the liaison to the subcommittee from the Chapter Executive Committee.

Responsibilities:

- To ensure that all appropriate geographic areas have input into the direction of the subcommittee.
- To identify areas of concern with the implementation of current standards and identify methodology by which input will be communicated to the appropriate standards organization.
- To advocate for changes in codes and standards as identified by the CHES National Board, and/or Chapters.
- To identify appropriate standards and code development committees and ensure that the Chapter's voice is heard, either through representation or communication.
- To coordinate and carry out any special healthcare standards efforts as assigned by the CHES National Board.
- The chair will provide reports to the P&A Committee updating status of ongoing projects and standards/code efforts.
- Provide editorial material for Canadian Healthcare Facilities.
- Provide recommendations to the Chapter Executive Committee for comments on proposed changes to codes and/or standards
- Review of new standards as they proceed through public review.
- Act as a resource to the Conference Steering and Conference Planning Committees on current standards development issues.

