



**CHES Ontario Chapter 2021 AGM**  
**Virtual Meeting**  
**11:00 am**

Ontario Chapter Executive Attendance: Jim McArthur, Ron Durocher, Donna Dennison, Larry Erwin, Ken Paradise, Jeff Weir, Derek Lall, Richard White

Membership quorum was not achieved so voting motions could not be held during this meeting.

**Date:** Wednesday June 9, 2021 11:00 a.m. EDT

**Location:** Virtual Meeting

1. Call to order – Jim McArthur called the meeting to order
2. Approval of previous 2020 AGM Minutes - approved as submitted
3. Committee Reports

***Education - Derek Lall***

- Derek's summary was included in the presentation
- CHES is continuing with our long standing partnership with the colleges
- Recipients identified by the colleges with highest GPA in the program
- Tuition applications for the Rick Anderson family bursary award have been received with 2 award winners
- Challenges with the COVID to offer membership education days
- A number of CHES Ontario members have been participating with the CHES National education events
- Thank-you in the chat box received from Seneca college

***Partnerships and Advocacy - Richard White***

- Richards report was included with the presentation
- Richard has recently retired from HDG and will still be participating in CHES
- Committee held a number of Zoom meetings
- Successful in getting CHES representative on the CSA plumbing standards
- Looking for additional parties to participate in subsequent committees
- Encouraging CHES ON to review the information
- Working on more robust relationship with Accreditation Canada with the goal of

investment needs and get administrative leaders to focus on facilities by highlight the importance of facilities through the Accreditation process

#### Communications and Public Relations - Larry Erwin

- Larry's report was included in the presentation
- Action plan for better use of social media. We lost our social media lead so looking for a tech/social media savvy individual to join the committee.
- More activity from the Quebec chapter with our meeting to improve our French component of the web site. Eager to see more encouragement from the Quebec chapter

#### Membership - Jeff Weir

- Jeff's report was included in the presentation
- 304 members as of the end of March (7% better than the previous month but 5% down overall from the previous year)
- Decline is in the others category – mainly vendors
- Vendors enjoy the ability to meet face to face – may see reduced value with virtual conferences
- Membership decline appears consistent with other chapters across Canada
- Please continue to encourage and promote the CHES membership
- Events Management reached out the LTC association and to our own delinquent memberships so this assisted with the results. Increased members by 52 between this timeframe
- Promoting the CHES National virtual event and encourage registration to the National Event. Continue to get the word out!
- 42 members with 20 plus years in CHES will be recognized
- Review and scoring Wayne McLellan Award and the Hans Burgers Award
- Currently evaluating and will be announced this fall at the conference
- Question in the chat? Is there an outreach for students? Seneca would be happy to promote the hospital sector to the students

#### Conference Planning - Ron Durocher

- Ron's report was included in the presentation
- Niagara Falls conference has been cancelled
- Vendors have received refunds
- No chapter conference in 2022 due to IFHE conference in Toronto
- 2023 will be in Windsor and depots have been paid

#### Secretary - Beth Hall

- No report

#### Treasurer - Ken Paradise

- Sustained a loss in revenue due to the cancellations of conferences

- Anticipated recovery approx... 24 months
- Do not have quorum to approve the budget
- Budget was posted for review

Past Chair - Roger Holliss

- Rogers report was posted for the group in his absence
- Chapter executive election year will be next year – 2022 – this will end Jim’s term as chair, John will move into the chair position and voting for both the secretary and treasurer positions will be completed

Vice Chair - John Marshman

- No report in John’s absence

Chair - Jim McArthur

- Jim’s report was included in the presentation
- Due to COVID we have not been able to meet
- Presented Hans Burger Award to Ron Durocher in London last year. Congratulations to Ron!! 😊
- Busy planning the IFHE 2022 conference and hoping it will be an in person event
- Next chapter conference 2023 in Windsor

4. New Business

- Request for new business – no new business brought forward

5. Future Meetings

September 7, 2021 - Teleconference

December 2021 - Teleconference

February 2022 - Teleconference

May 2022 - Teleconference

September 20, 2022 - AGM Toronto at IFHE 2022 Congress/CHES National Conference

6. Adjournment – Jim McArthur 11:30