

Executive: Tom Howard (Past Chair), Peter Jarvis (Chair), Randy Badry (Past Treasurer), James Prince (Treasurer), Chantel McGeachy (Past Secretary)
 Cora Husoy (Secretary), Mitch Weimer (Past Chair – National), Preston Kostura (Chair – National)

<u>Agenda Item</u>	<u>Discussion</u>	<u>Action</u>
<u>Standing Items</u>		
1) Welcome and Introductions	<ul style="list-style-type: none"> Meeting called to order at 5:20 pm 	Peter Jarvis
2) Approval of Agenda	<ul style="list-style-type: none"> Approved – three additions – new business 	All
3) Review and Approval of Previous Minutes	<ul style="list-style-type: none"> Approved and circulated to attendees 	All
4) Professional Development 1 Educational Sessions	<ul style="list-style-type: none"> Med Gas program – has been cancelled due to lack of interest. CanHCC dates have been determined by Executive – October 17-18 in Leduc, AB Webinars: ongoing search for moderators – call was put out by Peter in February. Asking all members for webinar ideas. 	Tom Howard/ Cora Husoy
2 Bursaries	<ul style="list-style-type: none"> We need to decide on a plan of action moving forward and want to consider some of the good work being done by other Provincial Chapters. Volunteers are needed to head a committee for CHES-Alberta to create a Bursary program. Tom will follow up with an email to members. 	Tom Howard
5) Clarence White Conference	<ul style="list-style-type: none"> Next Clarence White Conference is tentatively scheduled for April 16-17, 2018 in Red Deer. This years' conference has been a great success, with much feedback from the attendees. 	Planning Committee
6) Treasurers Report	<ul style="list-style-type: none"> Moved accounts to ATB – for accessibility HEAA Trust Account: \$ 30,703.12 Main Chequing Account: \$ 93,000 est. Estimated total \$ 127,000+ Estimated total \$ 127,000+ 	Randy Badry/ James

Continued	<ul style="list-style-type: none"> • CHES-National Membership transfer: \$7,000 est. • CHES-National Conference transfer: \$24,000 est. • Does not include Clarence White totals 	
4) Membership	<ul style="list-style-type: none"> • Current Chapter membership is 178 members paid to March 31, 2017 – <u>overdue</u> • Executive Committee met after meeting to discuss chair for subcommittees – Professional Development, Communications, Governance, Partnership and Advocacy and Membership and Recognition. • Next meeting tentatively scheduled for 16-April-2018 	All/ Glenn Stowkowy
<u>New Business</u>		
1. Executive Nominations	<ul style="list-style-type: none"> • Vice Chair is open – currently seeking nominations • New Executive is: Peter Jarvis – Chair Tom Howard – Past Chair Vice Chair - open James Prince – Treasurer Cora Husoy – Secretary • Recognition of new National Chair Preston Kostura, Mitch Weimer (Past Chair) - Effective Sept.18, 2017 at the CHES National Conference in Niagara Falls 	Peter Jarvis
2. Award	<ul style="list-style-type: none"> • CHES – Alberta Award – in recognition for long time achievement and involvement in CHES – Alberta. • Prize will be awarded based on nominations consisting of a 2-page questionnaire. • Process is similar to the Hans Burger Award • Permanent name to be considered. • Award will consist of a presentation at the next Clarence White Conference and lifelong membership to CHES – Alberta. 	Preston Kostura
3. National Conference Trip	<ul style="list-style-type: none"> • CHES – Alberta will be sponsoring two members to the National Conference in Niagara Falls in September. • Each prize is estimated to be \$2,500 value. • Next years' National will be in St John's. • Next year planning committee will seek sponsorship for these prizes. 	All
Date of Next Meeting	Annual General Meeting @ Clarence White Conference in Red Deer Date: Monday, April 16, 2018 Time: 17:15 to 17:45	All
Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 5:45 pm 	All